

**GOVERNMENT OF ANDHRA PRADESH**  
**ABSTRACT**

INFRASTRUCTURE & INVESTMENT DEPARTMENT – Engaging of services of a stenographer on outsourcing basis through M/s. Signy Management Services Private Limited, Hyderabad – Sanction of expenditure of Rs.8,369-00 for the period from 21/09/2010 to 20/10/2010- Orders – Issued.

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**INFRASTRUCTURE & INVESTMENT (OP-1) DEPARTMENT.**

**G.O.Rt.No. 214**

Date:26.10.2010  
**Read the following:-**

1. G.O.Rt.No. 3,I&I (IID-1) Dept, dated 02-01-2010.
2. Bill From M/s Signy Management Services Private Limited,  
Bill no. 646, dt.20.10.2010.

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**ORDER:**

Sanction is hereby accorded for incurring an expenditure of Rs.8,369-00 (eight thousand three hundred and sixty nine only) for payment to M/s. Signy Management Services Private Limited, Nallakunta, Hyderabad towards engaging the services of one stenographer, on outsourcing basis for the period from 21-09-2010 to 20-10-2010 (for one month) including statutory contributions made by the employer towards contribution of EPF,ESI, Administrative charges & Service Tax of Rs.2,169-00 as shown in the annexure appended to this order.

2. The expenditure shall be debited to “3451 – Secretariat Economic Services –MH- 090 – Secretariat – SH 28 – Infrastructure & Investment Department – 300 – Other contractual Services”.
3. The Drawing and Disbursement Officer, Infrastructure & Investment (OP-Claims) Department shall draw the amount and issue a crossed cheque in favour of ‘M/s. Signy Management Services Private Limited’ Hyderabad.
4. This order does not require the concurrence of Finance Department as per rules and orders in force.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJAY MISHRA  
PRINCIPAL SECRETARY TO GOVERNMENT.

To  
M/s Signy Management Services Private Limited,  
H.No.#2-1-556/4/1,Lane Opp to Shankarmutt,  
Nallakunta, Hyderabad-500 044

**Copvto:-**

Infrastructure & Investment (Op-Claims) Department.  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.  
Sf/Sc

// FORWARDED :: BY ORDER //

SECTION OFFICER.

## **ANNEXURE-I**

**G.O.Rt.No. 214 I&I(OP-1) Department, dt.**

<b>Designation</b>	<b>Period</b>	<b>Total</b>
PA to Special Secretary	Remuneration for the period of 21-09-2010 to 20-10-2010	6200-00
Contribution for this month	EPF @ 13.61% ESI @ 4.75% Agency Commission @ 4%	844-00 295-00 248-00
	<b>Total</b>	<b>7587-00</b>
	Service Tax @ 10.30%	782-00
	<b>Grand Total:</b>	<b>8369-00</b>

**(Rupees eight thousand three hundred and sixty nine only)**

**// FORWARDED :: BY ORDER //**

**SECTION OFFICER.**